

Office Use Only
Application Received _____/_____/_____

## Architectural Review Application | Structure Modification & Landscape\*

The Architectural Control Committee (ACC) of Spread Eagle Homeowners association (SEHOA), by & through the undersigned, has considered the application for design approval for improvement on:

**To be Completed by Applicant:**

Property Address _____	Lot# _____
Property Owner(s) _____	
Phone # _____	Mobile # _____
Email _____	
Start Date _____	Completion Date _____
Signature _____	Date _____

**Please submit this form with all associated materials (see next page) in entirety via email attachment to:**

**ACC@SpreadEagleHomes.org**

### Type of Architectural Review Required | SEE NEXT PAGE FOR REQUIRED SUBMISSION MATERIALS

**Structure Modification & Landscape**

Home Additions and Modifications
  Landscape Plans

Your application for \_\_\_\_\_ is **APPROVED** as submitted. One copy will be retained for the permanent records of the Committee and one will be returned to the applicant with this memorandum. All construction must be completed in accordance with the approved plans. Please be advised that a general contractor sign may be installed at your Lot to help identify the work site for subcontractors. This sign can be no larger than 24" x 36". Signs erected by specialty contractors (siding or landscaping companies, for example) or signs that are of a marketing nature are not allowed and will be removed by the Association. Construction sites must be well kept and all trash and scrap material must be secured in a covered container, and should SEHOA incur any clean-up costs these will be billed to the owner. **Any change or deviation from these plans must receive Committee approval. This approval will be valid for six months from the date of approval, after which plans must be resubmitted if the approved work has not been initiated.** \_\_\_\_\_

Your application for \_\_\_\_\_ is **SUBJECT TO** completion of items noted below or on the attached forms. Required items or changes must be submitted to the Committee by the due dates indicated. Should the requirements not be satisfied by the deadline set by the Committee, the application will be closed and you will be required to submit a new application. Project must receive approval before work starts. \_\_\_\_\_ [SEE ATTACHED ADDENDUM]

Your application for \_\_\_\_\_ is **DENIED** for the following reasons \_\_\_\_\_ [SEE ATTACHED ADDENDUM]

You may request an additional review of the project. The purpose of this second review is to discuss specific objections and any mitigating circumstances that may justify a change in the Committee's decision. If the Committee confirms its previous decision, you may appeal the ACC decision to the Board of Directors. The request for a review or the submission of a new proposal must be presented within 30 days or the application will be closed. Once closed, you will be required to submit a new application.

Your application for \_\_\_\_\_ is **INCOMPLETE**. \_\_\_\_\_ No construction permits may be applied for, nor may construction begin. The additional information requested by the Committee must be presented within 30 days or the application will be closed. Once closed, you will be required to submit a new application. [SEE ATTACHED ADDENDUM]

For the ACC:

John Raydo, ACC Chair \_\_\_\_\_ Review Date \_\_\_\_\_

The Architectural Control Committee has reviewed the submitted plans for compliance with the Protective Covenants, Conditions and Restrictions for Spread Eagle and the Design Guidelines and Construction Regulations established by the Declarant. The scope of the Architectural Control Committee's review does not include any review or analysis of structural, geophysical, engineering or similar considerations, nor the improvement's compliance with applicable building, zoning or land use codes or regulations, the responsibility all of which belongs to the Applicant and the Owner. 06/20115

\* Use the **Application for Approval of Construction Plans** for all buildings and other structures form for NEW HOUSE CONSTRUCTION

# Required Submission Materials | Structure Modifications & Landscape

---

Application submission request must be accompanied by complete description of proposed changes in PDF format. Include drawings, photos, site plan, and specifications (including color samples) as needed to accurately describe the proposed changes. Please note that requested construction or modifications must be in compliance with the SEHOA Protective Covenants.

***Applications will normally be reviewed within 30 days. Approval/Disapproval may be delayed if application is incomplete or additional information is needed.***

All plans must be approved by the Architectural Control Committee and receive FINAL APPROVAL prior to beginning construction and installation. After final approval, any changes must be approved by the ACC.